

MINUTES

Approved For Release 2004/11/01 : CIA-RDP88-01315R000200070010-8

Chairman: Matthew Portz *Aerospace Corp.*
Attendance: Richard D. Bergan *General Dynamics*
Jack Cruickshank *Treble*
Ronald J. Gray *TREW*
Dane R. Knickerbocker *Hughes Aircraft*
David G. Newbro *Rockwell Int.*
Major William C. Young *USAF, SAFOI - LA*
Susie Evans (LAACC - Special Events)

Chairman Portz called the meeting to order in the Chateau Room of the Beverly Wilshire Hotel at 10:00 A.M.

RESERVATIONS: Jack Cruickshank, Chairman, Reservations Subcommittee

General: Kenneth C. Delaney and Susie Evans reported on the reservation count to date:

There are 465 firm reservations and 60 tentative reservations. Jack Cruickshank will call all aviation/aerospace coordinators who have not yet responded to their invitations. Kenneth C. Delaney will handle all non-aerospace corporations that have not responded.

Military: A total of 197 invitations were mailed to the military. To date 31 affirmative answers have been received which includes three flag officers. 43 Negative answers have been received. 123 responses are yet to be received.

It was suggested by Major Young that the SAMSO I/O, Major Paul Heye, be invited to serve on the Committee. Chairman Portz will follow through on this.

PROGRAM: Co-chairmen Ronald Gray and Richard Bergan

Schedule

10:30 A.M. Capt. Hetu, aide to Admiral Stansfield Turner, will handle introductions of the Admiral to the press.
11:00 A.M. VIP Reception, Champagne Room - Paul E. Sullivan, Host
2nd VP - South of America
11:15 A.M. Escort Admiral Turner to VIP Reception *President LAACC*

(continued on page 1)

11:50 A.M. Head Table line-up
11:56 A.M. Head Table guests escorted to the dais
12:00 noon Program: Paul E. Sullivan
1:00 P.M. Admiral Turner to address audience
1:30 P.M. Questions and Answers - Paul E. Sullivan, Moderator
1:45 P.M. Finis

PUBLICITY: Chairman Portz will handle all publicity regarding the press conference for Admiral Turner. Portz will meet with the security people and introduce them to the full committee to outline committee requirements and responsibilities. *ignat*

VIP RECEPTION: Dane Knickerbocker, in conjunction with Dick Bergan and Ron Gray, will be responsible for the VIP Reception, head table line-up, dais seating, etc.

MISCELLANEOUS: Major Young introduced the leader and members of the Fifteenth Air Force Band: Capt. Dietz and Sgts Epstein and Crary.

Michael Paige and Major Young will be responsible for that segment of the program dealing with the band and the seating at the head table.

Major Young will be responsible for the Joint Services Color Guard. The Color Guard will assemble at 11:00 A.M. to be readied for entrance into the Winter Garden for their performance.

It was suggested that Mayor Tom Bradley be invited to attend to make a minimum of remarks. An invitation will be forwarded to the Mayor asking if he will be available on 12 August 1977.

The next meeting was set for Thursday, 28 July, at the Beverly Wilshire at 10:30 A.M. Members will be notified with regard to the room.

Adjourn

P.S. I understand that Gen. Omar Bradley will be present.

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